

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 6th January 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mrs Falcini, Mr Saggars, Mr Webb,
 Mr Pidgeon, Mr Crow, Mr White, Mr Chaplin, Mr Dickerson
 District Cllr McCraith

APOLOGIES: County Cllr Mrs Oliver, District Cllr Cathcart

Members of Public: 2

01. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meetings held on Tuesday 2nd and Wednesday 10th December 2008, copies previously distributed, were agreed a true record and signed by the Chairman.

02. MATTERS ARISING

AFFORDABLE HOUSING –Mr Hallett advised that he had noticed the only point in the Section 106 agreement for The Causeway housing related to Highways. Mr Crow stated that at the meeting with the District Council in November 2008, planners had promised that the Parish Council would see the agreement before the planning application was concluded. He felt that the meeting was now a complete waste of time. The Clerk was asked to write to the District Council and request a copy of the Section 106 Agreement. **-Clerk**

03. PLANNING APPLICATION

Mr M Parker –Highfields Farm –Alterations to Buildings
 (S/2036/08/F)

-No objection

Mr Pidgeon declared an interest and did not take part in the discussions.

Mrs V Hurst -43 South End –Replacement timber beam across kitchen
 (S/2056/08/F)

-No objection

04. MANOR FARM PLANNING APPLICATION

Mr Davison, the Architect working for Sir Charles Chadwyck-Healy, had advised that the District Council could not apply a condition to the planning application to maintain the electric access gates. He confirmed that Sir Charles Chadwyck-Healy intended to keep them for pedestrian safety and privacy and Sir Charles had prepared a statement of intention for the Parish Council confirming this. Mr White expressed his concern that if the property was to change hands, there would be nothing in place to prevent the removal of the gates, which Councillors agreed with. After further discussion Mr McCraith agreed to speak to the District Council planners to see if they felt the statement was adequate or whether it should be suggested that a covenant was written into the deeds for the property. **-Mr McCraith**

05. OTHER

BROOK ORCHARD FARM –A letter had been received from the District Council planning office stating that the recent planning application had now been amended so that in addition to seeking the removal/variation of condition 6 of planning consent, the owners now wanted the removal/variation of condition 18 of planning permission S/1472/04/F. The condition currently read ‘The premises, hereby permitted, shall be first occupied by On-Set Location Services Ltd and shall be used in conjunction with vehicles and trailers operated by that Company only and shall not be used by any extraneous operator’. A response had not yet been received regarding the action point for Mr Cathcart at the planning meeting on the 2nd December 2008 to find out more information on the proposed types of businesses on the site.

The meeting closed at 7.45pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 20th January 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mrs Falcini, Mr Saggars, Mr Pidgeon, Mr Crow, Mr White, Mr Dickerson, Mr Geraghty
 District Cllr Cathcart, County Cllr McCraith
 APOLOGIES: Mr Webb, Mr Chaplin
 Members of Public: 10

01. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 6th January 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

02. MATTERS ARISING

AFFORDABLE HOUSING –There had been no correspondence from the District Council relating to the Section 106 Agreement. Cllr Cathcart advised that the compilation did take a long time as the agreement had input from The Legal Department, Planning and Housing Officers. Councillors agreed the Clerk should write again to Paul Sexton asking for sight of the agreement.
-Clerk

BROOK ORCHARD FARM –There was a lot of concern raised when the application to remove conditions went to the Chairman’s delegation meeting for approval subject to conditions. Cllr Cathcart and Cllr McCraith had both attended the meeting which resulted in the application being referred to the Planning committee at the beginning of February. Mr White, the Parish Council Chairman had also sent a letter objecting to the application. Cllr Cathcart urged a representation by the Parish Council at the planning committee. He added that if the consent was granted subject to conditions, it could be very difficult to enforce them. Cllr Cathcart confirmed that he had reported the new business using the site to the Area Planning Officer and the Enforcement Officer had been asked to look at the operation.

03. PLANNING APPLICATION

-Braxted Homes Ltd –The Cedars & The Orchard, South End –Conversion of The Cedars into two semi-detached dwellings, erection of 27 affordable houses, landscaping and car parking following demolition of outbuildings (S/2101/08/F)

It was stated that the new application was not very different to the previous one although the Developers had taken into account some of the objections raised. Concerns were again raised over flooding as with more of the land being made up, less places for surface water to run.

The meeting was closed between 7.55pm and 8.10pm for public discussion.

It was agreed by Councillors that the application be refused with the following reasons:

- The area already suffered from poor surface drainage
- The increase in traffic from the proposed site which would have an impact on the junction with the High Street
- The density and impact on the surrounding area would be contrary to the District Council Local Plan and not in keeping with the conservation area
- There would be an ecological impact on the area

Braxted Homes Ltd –The Cedars & The Orchard, South End –Total demolition of outbuilding (S/2104/08/CAC)

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Refused*

As this application would be reliant on application S/2101/08/ F being successful, it was refused.

Mr P Evans -57 High Street –Erection of log store/workshop (retrospective) (S/1983/08/F)

*-No
objection*

PLANNING APPLICATION FOR INFORMATION ONLY

Mr M Parker –Highfields Farm, Old North Road –Alterations to Buildings to include replacement roof, wall cladding, sectional overhead doors and brickwork (S/2036/08/F)

04. OTHER

There were no other matters for discussion.

The meeting closed at 8.15pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Wednesday 4th February 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mrs Falcini, Mr Saggars, Mr Pidgeon, Mr Crow, Mr White, Mr Dickerson, Mr Geraghty
 District Cllr Cathcart, County Cllr McCraith

Members of Public: 1

CO-OPTION OF COUNCILLOR

Mr White, Parish Council Chairman, opened the meeting and advised there had been a volunteer, Mr Danny Bunton, for co-option onto the Parish Council. It was proposed by Mr Geraghty, seconded by Mr Clarke that Mr Bunton be co-opted. All Councillors were in favour. Mr Bunton signed the Declaration of Acceptance of Office and joined the meeting.

01. APOLOGIES FOR ABSENCE

Mr Webb

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were none made.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 20th January 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

AFFORDABLE HOUSING –Mr Cathcart reported that the Section 106 Agreement for The Causeway site was in the process of being prepared. The District Council planners and housing officers were aware that the Parish Council wanted to be involved. As far as he was aware there were no problems.

BROOK ORCHARD FARM –Mr Cathcart and Mr McCraith attended a meeting at the District Council offices on the 2nd February to state their strong opposition to the recommendation to remove conditions on the planning consent which were being decided at the planning meeting on the 4th February. They were unaware of the decision made by the committee. Representations from twelve Bassingbourn residents and Litlington Parish Council had been made. Mr Cathcart confirmed that the planning officer, Paul Sexton, was aware of the operations being carried out from the site. Mr Crow stated that other applicants had to follow the correct procedure and these were not. Mr White advised that he had pointed out an additional entrance to Highways.

BRAXTED HOMES –Mr Cathcart reported that the two separate applications had been referred for Chairman's Delegation with a recommendation for approval. Mr Cathcart and Mr McCraith both attended the meeting and the applications were referred to the March planning committee.

HIGHFIELD FARM –Mr Clarke expressed his concerns over the advertising of buildings for sale or rent on the site. He queried whether planning permission for change of use had been granted. It was stated that there had been planning applications submitted but the reason and outcomes were not to hand. The Clerk was asked to obtain copies of the consents for the next meeting.

-Clerk

05. PLANNING APPLICATIONS

-Mr D Maling -2 Park View –Double Garage & Hard standing
 (S/2156/08/F)

*-No
objection*

Mr S Walker –West Barn, South End –Tree Work

Councillors expressed their concern as they believed there was nothing wrong with the trees and the work should consist of the removal of dead wood only. If it was agreed by the Tree Officer that they could be cut back the work should take place in October.

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Refused*

PLANNING APPLICATION FOR INFORMATION ONLY

Sir Charles Chadwick Healy –Manor Farm, North End –Conversion of existing building into 2 residential dwellings following demolition of modern agricultural building
(S/1756/08/F)

Additional information showing vehicular visibility splays and correction of inaccurate dimensions and detailing.

RESULTS OF PLANNING APPLICATIONS

Bassingbourn Primary School (S/1158/08/F)		Wind Turbine	Permission Granted
Kneesworth Farms Ltd (S/2036/08/F)	Highfield Farm	Alterations to building	Permission Granted
Sir C Chadwyck-Healy (S/1756/08/F)	Manor Farm, North End	Conversions	Permission Granted

04. OTHER

There were no other matters for discussion.

The meeting closed at 8.15pm

Chairman_____

Date_____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 18th February 2009
at The Chapel Room, South End- 7.15pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Crow, Mr Dickerson, Mr Hallett, Mr White, Mr Clarke,
Mrs Falcini, Mr Geraghty, Mr Pidgeon

MEMBERS OF THE PUBLIC: 1

APOLOGIES FOR ABSENCE

Mr Webb

DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Clarke declared his interest in the Tree Work application at 97 High Street.

PLANNING APPLICATIONS

Post Office Property –Spar Store, High Street –Installation of ATM Machine
(S/2096/08/F)

*-No
objection*

Dental Surgery, 2 High Street –Retrospective application for part change to use from residential
(S/0068/09/F)

*-No
objection*

Mr R Clarke -97 High Street –Tree Work

*-No
objection*

The meeting closed at 7.22pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 3rd March 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mrs Falcini, Mr Saggars, Mr Pidgeon, Mr Crow, Mr White, Mr Bunton, Mr Webb
 District Cllr Cathcart, County Cllr McCraith

Members of Public: 5

01. APOLOGIES FOR ABSENCE

County Cllr Mrs Oliver.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mrs Pidgeon declared an interest in planning application S/0145/09/F.

Mr Webb and Mr Bunton declared an interest in planning application S/2101/08/F.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Wednesday 4th and Wednesday 18th February 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

BROOK ORCHARD FARM –Mr Cathcart advised that the application for the removal of planning conditions had been approved. He added that the problems could be monitored by way of conditions. Mr Crow expressed his disappointment.

BRAXTED HOMES –Mr Cathcart advised that the application would be going before the planning committee on the 4th March with the recommendation for refusal. The final decision would be made once the consultation period was over. There were still fundamental concerns which he felt could not be addressed. The Clerk was asked to chase up the visit with the tree officer.
 -Clerk

HIGHFIELD FARM –The Clerk had copies of the planning consents. She advised that in 2004 permission had been granted for the change of use of farm building to a commercial vehicle repair shop and in 2006 change of use of farm buildings to B1 and B8 use.

OPEN FORUM

The meeting was closed between 7.40 and 7.45 for public discussion.

05. PLANNING APPLICATIONS

-Mr S J Griffiths -15 Canberra Close –Retrospective application for a shed/summerhouse (S/0167/09/F)

-No objection

Mr & Mrs Taylor -15 Cambridge Crescent –Extension (S/0156/09/F)

A representation against the application had been made by Cambridge Crescent residents committee concerned over the parking shortage.

Councillors agreed there was no objection to the application on the proviso that there will be two allocated parking spaces for the property.

Partnerships in Care –Kneesworth House –Erection of 3.5m high security fencing and new gateway (S/0145/09/F)

-No objection

Miss A French -15 North End –Alterations to bathroom and study (S/2159/09/LB)

-No objection

AMENDED APPLICATION

Braxted Homes –The Cedars, South End –Revision to access, plots 1,2 and 7 revised to bungalows, reposition of plots 19/20, change to car parking arrangements for plots 3,4,5 and 6

-Objection

(S/2101/08/F)

Councillors agreed that the amendments were only minor and did not affect their previous decision to refuse the development and the Clerk was asked to list the previous concerns. Mr Webb queried the affordability aspect taking into account all the costs. The Clerk to ask the District Council how this would work.

PLANNING APPLICATION FOR INFORMATION ONLY

Sir Charles Chadwick Healy –Manor Farm, North End –Conversion of existing building into 2 residential dwellings following demolition of modern agricultural building

(S/1756/08/F)

Marking up the area as study on the units 1 and 2 for clarification only

Mr & Mrs Lynn -12 High Street –Conversion of garage to residential use

(S/1661/08/F)

Amended side elevation

RESULTS OF PLANNING APPLICATIONS

Mr P Evans (S/1983/08F)	The Limes, 57 High St	Retro app for log store	Permission Refused
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06.OTHER

There were no other matters for discussion.

The meeting closed at 8.10pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 17th March 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr Saggars, Mr Pidgeon, Mr Crow, Mr White, Mr Bunton, Mr Webb
 District Cllr McCraith, County Cllr Oliver
 Members of Public: 2

PRESENTATION BY PCSO'S

PCSO John Coppard introduced himself and his colleague PCSO Shaun White. PCSO Coppard advised that he had transferred from Gamlingay when the previous PCSO's had joined the police force. He was also training PCSO's on the job and was the only driver at the present time. Shaun White would be moving on but he would be replaced. Any issues should be reported to 0845 456 4564. PCSO Coppard was aware of unsocial behavior in The Fillance area and the primary school car park. Speeding was an ongoing issue. Mr White advised that he had reported activity near the Knutsford Road entrance to the recreation ground where youngsters had met and left a number of alcohol bottles. The PCSO's were aware of this. Mr McCraith expressed concern over the length of time PCSO's stayed feeling that they did not get time to get to know the patch before moving on. Mrs Oliver suggested the PCSO's visit the sheltered housing to give the elderly residents some reassurance. Mr Clarke also suggested they visit the High Street at lunch time as youngsters from the Village College were running back and forward across the road. The PCSO's were asked whether there had been an increase in burglaries. PCSO Coppard confirmed there had not in Bassingbourn but there had been an increase elsewhere mainly relating to shops and factories. Mr Hallett stated that the village was relatively quiet at the moment.

Contact details were left with the Clerk. Mr Crow thanked the PCSO's for attending the meeting with Mr White adding that they had carried out a very good job.

01. APOLOGIES FOR ABSENCE

Mrs Falcini, Mr Dickerson, District Cllr Cathcart

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 3rd March 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

BRAXTED HOMES –The Clerk advised that she had arranged a meeting with the District Council Tree Officer, Roz Richardson, on the 26th March at 2pm. Mr Webb, Mr White and Mr Clarke agreed to attend to look at the trees on the Cedars site. Mr Webb advised that residents of South End had attended the District Council planning meeting to make their representations against the application. The planning committee refused the application, for affordable homes, 13 to 0. They also refused the planning application to demolish the outbuildings by 10 to 3.

04. OPEN FORUM

There were no points raised.

05. PLANNING APPLICATIONS

There were no new applications for discussion.

PLANNING APPLICATION FOR INFORMATION ONLY

Mr D Maling -2 Park View –Double Garage, Hard standing and Gates
 (S/2156/08/F)

Minor alteration to front fascia board of garage.

Braxted Homes Ltd -26 South End –Conversion of the Cedars into two semi-detached dwellings and

erection of 17 affordable houses

(S/2101/08/F)

Site level plan, reduced roof pitch to plots 1,2 and 7 and revised design for plots 12 and 13 and 19 and 20 with associated revised layout plan.

RESULTS OF PLANNING APPLICATIONS

Braxted Homes Ltd (s/2104/08/F)	The Cedars	Demolition of outbuildings	Permission Refused
Braxted Homes Ltd (S/2101/08/F)	The Cedars	Conv of Cedars + affordable homes	Permission Refused
Post Office Ltd (S/2096/08/F)	Spar Shop	Installation of ATM machine	Permission Granted
Mr D Maling (S/2156/08/F)	2 Park View	Double Garage & gates	Permission Granted

06.OTHER

YUVA RESTAURANT –Mr White advised that the owners were going to submit a revised planning application because of a problem with the filtration.

The meeting closed at 7.50pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 7th April 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr Saggars, Mr Crow, Mr White, Mr Bunton, Mr Webb, Mrs Falcini, Mr Dickerson
 District Cllr Cathcart, District Cllr McCraith, County Cllr Oliver
 Members of Public: 2

01. APOLOGIES FOR ABSENCE

Mr Pidgeon

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 17th March 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

BRAXTED HOMES –Mr White reported that he had met with the District Council Tree Officer, Roz Richardson. They had walked around the site and identified one substantial tree that had been left off the drawings. Ms Richardson was going to arrange for a TPO for it. He confirmed that it was a very thorough inspection and all other trees to be retained had orders.

WIRELESS STATION –Mr Cathcart confirmed that he regularly reminded the District Council about the site. It was hoped that they would soon have enough information from Highways to come up with a proposal. The Enforcement Officer had been out on several occasions. Councillors agreed that a letter be sent to the Planners stating that they were unsatisfied with what was happening on the site and urging action. *-Clerk*

AFFORDABLE HOUSING –The District Council had been pressed about the Section 106 Agreement as it was now six months since planning consent had been given. Mr Cathcart had been told the draft had to go to all departments and it was not yet in a position for parish comments. It was advised that there were areas where the hedge had been cut through on the site. Mr Cathcart confirmed that they were required to carry out an archaeological survey. He agreed to contact the planners the following day. *-Cllr Cathcart*

05.OPEN FORUM

There were no points raised.

06.PLANNING APPLICATIONS

Mr M Sharp –Unit 1 Ashbridge Farm –Change of Use of agricultural building to class C (light industrial) *-Refused*

S/0302/09/F)

Immediate access unsuitable onto a small road and concerns over the impact of traffic on North End and the village as a whole.

AMENDED PLANNING APPLICATION FOR INFORMATION ONLY

Miss A French -15 North End –Alterations

(S/2159/08/LB)

The new rear door was originally a stable door with glazing and now it is a simple wide boarded ledged and braced door.

RESULTS OF PLANNING APPLICATIONS

Kneesworth House (S/1045/09/F)	3.5 Security Fencing		Permission Granted
Mr S J Griffiths (S/0167/09/F)	15 Canberra Close	Shed/Summer House	Permission Granted

07.OTHER

There were no other points raised.

The meeting closed at 7.50pm

Chairman_____

Date_____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 28th April 2009
at The Chapel Room, South End- 7.30pm.**

PRESENT: Mr Dickerson, Mr Hallett, Mr White, Mr Clarke, Mr Bunton
District Cllr McCraith

MEMBERS OF THE PUBLIC: 0

In the absence of Mrs Pidgeon, Mr White chaired the meeting

1.APOLOGIES FOR ABSENCE

Mr Webb, Mrs Falcini, Mr Crow, Mrs Pidgeon, Mr Pidgeon, District Cllr Cathcart

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

None were declared.

3.PLANNING APPLICATIONS

Mr C Holcroft -12 Fortune Way –Extension
(S/0284/09/F)

*-No
objection*

Mr H Khan –The Red Lion PH, 51 Old North Road –Retrospective application for replacement signs
(S/0465/09A)

*-No
objection*

4. DRAFT SECTION 106 AGREEMENT FOR THE CAUSEWAY AFFORDABLE HOUSING

A copy of the draft had been received from the District Council and comments were invited. Cllr Cathcart had provided further details regarding the definition of ‘local connection’ which was discussed. There were a number of concerns regarding the rental allocation and Councillors agreed it was important that the number of properties for rent were retained and enforceable. This would be discussed again at the planning meeting on the 5th May where there would be more Councillors in attendance.

The meeting closed at 8.00pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 5th May 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr Crow, Mr White, Mr Bunton, Mr Webb, Mr Pidgeon,
 District Cllr Cathcart, District Cllr McCraith, County Cllr Oliver
 Members of Public: 1

01. APOLOGIES FOR ABSENCE

Mr Dickerson

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meetings held on Tuesday 7th and 28th April 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Mr Crow again expressed his concerns over the lack of action at the site. He added that there were more companies moving on there adding to the traffic movements. Mr Cathcart reported that he had spoken to the Planning Officer Mr Sexton who was waiting for a revised planning application. He was fully aware of the views of the parish.

05.OPEN FORUM

There were no points raised.

06.PLANNING APPLICATIONS

E W Pepper -17 The Causeway –Vehicular Access
 (S/0538/09/F)

-Refused

Proposed access too close to junction. There is already adequate access to property from Elbourn Way.

Mr Chapman –Mill Barn, Mill Lane –Tree Work
 (C/11/40/009)

-Approved

Work to be carried out in the Autumn.

AMENDED PLANNING APPLICATION FOR INFORMATION ONLY

Mr M Sharp –Unit 1, Ashbridge Farm, Fen Road –Change of Use of agricultural building
 (S/0302/09/F)

Increase in site area and change in wording in description

07. DRAFT SECTION 106 AGREEMENT –LAND AT THE CAUSEWAY

Councillors discussed points previously highlighted at the last planning meeting. It was agreed the following points be relayed to the District Council Solicitor –

- there should be a financial contribution made towards road improvements on The Causeway to deal with the increased traffic movements due to the development
- local connection must take priority in the allocation of the dwellings
- it should be ensured that 50% of the units are retained as rental (with 50% equity share) once the economic situation improves
- the Parish Council should be consulted regarding any changes in tenure

08.OTHER

There were no other points raised.

The meeting closed at 8.00pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 19th May 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr Crow, Mr White, Mr Bunton, Mr Webb, Mr Pidgeon, Mr Dickerson, Mr Geraghty
 District Cllr Cathcart, District Cllr McCraith, County Cllr Oliver
 Members of Public: 3

01. APOLOGIES FOR ABSENCE

Mrs Falcini

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 5th May 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Mr Hallett advised that he had read in the Local Council Review that there was a time limit for enforcement action. It was believed this was four years. Mr Cathcart stated that the applicant had been told he was in breach of planning consent but was not sure whether he was notified in writing. Mr Cathcart added that he would be in the District Council offices during the next week so would challenge Paul Sexton, the planning officer, again.

DRAFT SECTION 106 AGREEMENT –LAND AT THE CAUSEWAY-Following the last meeting, comments were forwarded to the District Council as agreed. There was an exchange of e-mails with the latest from the senior lawyer dismissing the comments. Mr Cathcart stated he was not happy at the way this had been conducted and would make his and the Parish Council's feelings known. Councillors agreed that the meeting with the District Council before the agreement had been compiled was a complete waste of time.

VEHICULAR ACCESS –Mr Cathcart advised that the application considered at the last meeting for access from The Causeway, had been referred for Chairman's delegation with a recommendation for approval. He would re-iterated the Parish Council's comments regarding the proposed access being too close to the junction and that there was adequate access from Elbourn Way.

05.OPEN FORUM

There were no points raised.

06.PLANNING APPLICATIONS

Mr & Mrs Svensson -11 Kefford Close –Variation of condition 4 of planning permission to allow use of garage as additional living accommodation

(S/0484/09/F)

*-No
objection*

Defence Estates –Bassingbourn Barracks –Siting of 6 portal framed barns

(S/0219/09/F)

*-No
objection*

AMENDED PLANNING APPLICATION FOR INFORMATION ONLY

Mr C Holcroft -12 Fortune Way –Extension (S/0284/09/F)

Reduced depth of rear extension

RESULTS OF PLANNING APPLICATIONS

Miss A French	Church Cottage, 15 North End	Alterations	Permission Granted
(S/2159/08/LB)			

07.OTHER

RED LION CHANGE OF USE –Mr White advised that there was now a legal case regarding the filtration system, between the neighbour and owner. It was stated that the Environmental Health Officer should have been involved at the outset. There was a very wide class use and it

was understood that that planning permission for a change of use was not needed to change a pub to a restaurant.

TOWER CLOSE TREE WORK –Mr Crow expressed his concern that tree work had been carried out without the consent of the Parish Council. Mr Cathcart advised that the District Council Tree Officer had given permission directly as the tree was on District Council land, and as the tree had been neglected for some years, it was a matter of public safety. Mr Crow added that it was also the wrong time of the year to carry out tree work.

The meeting closed at 8.00pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 2nd June 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Clarke, Mr Crow, Mr White, Mr Bunton, Mr Webb, Mr Pidgeon, Mrs Falcini, Mr Robinson
 District Cllr Cathcart, District Cllr McCraith
 Members of Public: 1

CO-OPTION OF COUNCILLOR

Mr White, Parish Council Chairman, opened the meeting and advised there had been a volunteer, Mr Peter Robinson, for co-option onto the Parish Council. It was proposed by Mr White, seconded by Mr Crow that Mr Robinson be co-opted. All Councillors were in favour. Mr Robinson signed the Declaration of Acceptance of Office and joined the meeting.

As Mr King had not attended a Parish Council meeting since November 2008, and had not provided an explanation, he could no longer serve as a Parish Councillor.

01. ELECTION OF CHAIRMAN

Nominations for Chairman were requested. On a proposal by Mr Crow, seconded by Mr Clarke Mrs Pidgeon was nominated. There were no other nominations. Mrs Pidgeon agreed to continue in the position of Chairman.

02. APOLOGIES FOR ABSENCE

County Cllr Mrs Oliver

03. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

District Cllr McCraith expressed an interest in item 07.

04. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meeting held on Tuesday 19th May 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

05. MATTERS ARISING

WIRELESS STATION –Mr Cathcart confirmed that he had contact Paul Sexton, Planning Officer, yet again. He had questioned the enforcement issue, discussed at the last meeting, and because the District Council had been in contact regarding the application, the time limit did not apply. Mr Cathcart had asked for this in writing. Mr Clarke expressed his concerns at the amount of time this issue was taking to resolve. Councillors agreed that the Clerk should contact Mr Sexton and arrange a site meeting at the Wireless Station. *-Clerk*

THE CAUSEWAY SECTION 106 AGREEMENT –Mr Cathcart stated that he had expressed his concerns to the District Council on the way this had been conducted. He had been assured that the properties would be available for local people primarily for rent. He added that the problem was that the agreement could be changed in the future so the concern was still there.

VEHICULAR ACCESS –The application for access on The Causeway had been passed by the District Council with conditions. Mr Cathcart had reiterated the concerns made by the Parish Council.

NORTH HERTS SURFACING –A site meeting of the District Council planning committee had taken place to discuss the current retrospective application. There was an issue raised over possible contamination of a chalk stream but planners agreed that the activity there would not affect it.

THE CEDARS –It was advised that there was likely to be an appeal against the District Council planning decision submitted within the next few weeks. There had been quite a lot of vandalism on the site especially to the house.

06.OPEN FORUM

There were no points raised.

07.PLANNING APPLICATIONS

Mr & Mrs McCraith -104 North End –Revised application for extension and alterations
(S/0695/09/F)

*-No
objection*

AMENDED PLANNING APPLICATION FOR INFORMATION ONLY

Mr M Sharp –Unit 1 Ashbridge Farm –Change of use to Class B1(C) Light Industrial
(S/0302/09/F)
Amended site plan and visibility splays

RESULTS OF PLANNING APPLICATIONS

Mr C Holcroft 12 Fortune Way Extension Permission Granted
(S/0284/09/F)

08. TERMS OF REFERENCE

The Clerk questioned the lack of Terms of Reference for this committee. She was asked to prepare a draft for discussion at the next meeting. *-Clerk*

09.OTHER

THE LIMES FARMHOUSE –Mrs Pidgeon advised that the District Council planners and conservation officers had refused the retrospective application for a log store as it was in the conservation area. They agreed the property owner, Mr Evans, could have a store but advised that it needed a higher roof which would block light from neighbouring properties. The Parish Council had no objection to the plans when submitted for comments in January 2009. Mr Evans would be submitting an appeal against the decision and had letters from the neighbours in support of the existing shed. He asked Mrs Pidgeon if the Parish Council would be willing to also write a letter of support. As the Parish Council would have the opportunity to support the application once it went to appeal, they agreed to wait until that time.

The meeting closed at 8.00pm

Chairman_____

Date_____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 17th June 2009
at The Chapel Room, South End- 7.15pm.**

PRESENT: Mr Dickerson, Mr Hallett, Mr White, Mr Clarke, Mr Geraghty, Mrs Falcini

MEMBERS OF THE PUBLIC: 8

In the absence of Mrs Pidgeon, Mr White chaired the meeting

1.APOLOGIES FOR ABSENCE

Mrs Pidgeon, Mr Pidgeon

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

The Parish Council as a whole had an interest as they owned the adjoining land.

3.PLANNING APPLICATIONS

Mr & Mrs Svensson -11 Kefford Close –Replacement of Garage Door with New Window and Back Door *-No objection*

The Clerk advised that the District Council had asked the Parish Council for views on the owner of 14 Knutsford Road being granted access over council land in front of his property. The Clerk to forward details to Councillors for discussion at the next meeting. *-Clerk*

4. OTHER

THE LIMES FARMHOUSE –The planning refusal was discussed at the last meeting. The owner of the Farmhouse, Mr Evans, had now asked for the Parish Council to let him have a letter stating that they had no objection to the log store, as advised to the District Council in the planning consultation. He had been advised that Parish Councils did not always get the opportunity to comment on appeals. Councillors agreed that the Clerk prepare a letter to supplement his appeal.

GYPSY AND TRAVELLER SITES -There was to be a meeting of the Planning and New Communities Joint Portfolio Holders at the District Council offices on the 19th June, where proposed Gypsy and Traveller sites would be discussed. A proposed site had been identified in Spring Lane and residents had held a public meeting opposing the site the previous evening.

The meeting was closed between 7.20pm and 7.40pm for public discussion.

There was to be a consultation period from the 10th July 2009 until the 9th October 2009 where the Parish Council would formally comment.

The meeting closed at 7.45pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 7th July 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr Crow, Mr White, Mr Bunton, Mr Webb, Mr Geraghty, Mrs Falcini, Mr Robinson, Mr Dickerson
 County Cllr Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public: 2

01. APOLOGIES FOR ABSENCE

Mr Clarke, Mr Pidgeon, Mr Siggers

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr White declared an interest in Planning Application S/0465/09/F.

03. MINUTES OF THE LAST MEETINGS

Minutes of the Planning Meetings held on Tuesday 2nd and Wednesday 17th June 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –The Clerk confirmed that she had asked Mr Sexton for a site meeting. Mr Cathcart had also spoken to him about this and he had agreed. He was to advise the Parish Council of a date.

THE CEDARS (S/1983/08/F) –The District Council had advised that an appeal was to take place regarding the refused application. Any further representations were required by the Planning Inspectorate by the 13th August 2009. Representations already made by the Parish Council, at the planning consultation stage, would be forwarded.

THE LIMES FARMHOUSE –The Parish Council had also been advised that an appeal was to take place in relation to this refused application. Further representations were required by the 28th July 2009.

05.OPEN FORUM

The meeting was closed between 7.40pm and 7.55pm for public discussion.

06.AMENDED PLANNING APPLICATION

Mr H Khan –The Red Lion, 51 Old North Road –Retrospective application for amendments to signage and removal of lighting (S/0465/09/F)

It was advised that a condition of the planning permission was for the ‘Red Lion’ sign to be retained. This had not happened. It was agreed that the Parish Council would not consider the amendments to the signage until the condition regarding the ‘Red Lion’ sign was enforced.

The District Councillors agreed to follow this up with the planners. Councillors then approved the removal of the lighting from the scheme. Clerk to advise the District Council.

-District Cllrs & Clerk

REQUEST TO CARRY OUT TREE WORKS

Mr Easton -3 North End –Tree Work
 Work to be carried out in the Autumn.

*-No
objection*

J Brunton -78 High Street –Tree Work
 Work to be carried out in the Autumn.

*-No
objection*

AMENDED PLANNING APPLICATION FOR INFORMATION ONLY

Mr & Mrs D McCraith -104 North End –Extensions and alterations
 Amendments to show correct width of side gable on the
 elevation plans and correct position of first floor ensuite window on the floor plans.
 (s/0695/09/F)

Defence Estates –Bassingbourn Barracks –Siting of 6 Portal Framed Barns
 Amended plans showing change in location of training Dutch Barns and closer location plans.
 (S/0219/09/F)

RESULTS OF PLANNING APPLICATIONS

Defence Estates (S/0219/09/F)	Bassingbourn Barracks	6 Portal Framed Barns	Permission Granted
E W Pepper (S/0538/09/F)	17 The Causeway	Vehicular Access	Permission Granted

07. TERMS OF REFERENCE

A draft had been circulated to Councillors. The draft was discussed and amended. It was then agreed that the document be put forward to the main Parish Council meeting for approval.

08. 14 KNUTSFORD ROAD –Vehicular Access

The District Council had asked for the Parish Council's comments regarding a request from the owner to be granted right of access over council land fronting the property, for the purpose of off road parking. The proposal was to lay grasscrete and drop the kerb in order to access a hardstanding in the front garden. Mr Hallett advised that there was a mature tree in the area where it was proposed to put the grasscrete. He added that the roots from the tree were also lifting the pathway. Concerns were raised over access over a pedestrian footway. Mr Cathcart advised that there were a lot of empty garages which were available to rent, which might be an alternative option. After discussion it was agreed that if access were allowed it could set a precedent in Knutsford Road. There was also concern over the effect this may have on the mature tree. Clerk to advise the District Council.

-Clerk

09. OTHER

THE CAUSEWAY AFFORDABLE HOUSING –Mr Crow advised that there had been some movement on the site. He asked Mr Cathcart if there had been any further feedback which he confirmed that he had heard nothing further. He had not yet seen the final agreement.

GYPSY AND TRAVELLER SITE CONSULTATION –This would be taking place from the 10th July 2009 until the 9th October 2009. A special meeting of the Planning Parish Forum would be taking place on the 30th July at the District Council offices. Two representatives from the parish were invited to attend. This would be an agenda item at the next meeting on the 15th July 2009.

The meeting closed at 8.15m

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Wednesday 15th July 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mr White (Chairman), Mr Hallett, Mr Crow, Mr Webb, Mr Clarke
 County Cllr Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public: 6

In the absence of Mrs Pidgeon, Mr White chaired the meeting.

01. APOLOGIES FOR ABSENCE

Mr Sagers, Mrs Falcini, Mr Robinson, Mrs Pidgeon, Mr Pidgeon

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Tuesday 7th July 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Mr Cathcart confirmed that he had again spoken to Paul Sexton and asked him to liaise with the Clerk to arrange a site meeting.

RED LION SIGN –Mr McCraith advised that he had spoken to the planning officer, Dan Smith, regarding the absence of the sign on the Yuva restaurant. He asked for a letter to be sent by the Parish Council. The Clerk confirmed that she had stated this on the planning consultation reply for the last retrospective application.

05. OPEN FORUM

The meeting was closed between 7.35pm and 8.00pm for public discussion.

Councillors were advised by Mr Penny, that immediately after the release of the Gypsy and Traveller site proposals with Spring Lane highlighted as a proposed site, a meeting was held with 100 people in attendance. Resulting from this an action group was formed to prepare a representation to the consultation. They were studying documentation and looking at whether the proposed sites and process met with guidelines. They were also looking at the need, planning impact and the environment. There was also concern over the identification of a total of four sites around the village. This was a village issue and not just Spring Lane. They had leafleted the village about a further meeting which was to take place on the 22nd July 2009. The group were incurring costs as they had appointed planning consultants, and would be asking for sponsorship. Mr Penny asked if funds could be put through the Parish Council accounts to save time setting up their own constitution. It was suggested the group could run as a working party on behalf of the Parish Council, with a member of the Parish Council working with the group.

The meeting was then closed to the public for Councillors to discuss the issues raised.

Mr Hallett, Chairman of the Finance and General Purposes committee, expressed concern over this suggestion as it had not been formally established that these were the views of the whole village. It was agreed that Mr Hallett would use the website to seek the views of the village. There was also only one third of the Parish Council in attendance. The Clerk also expressed concern and suggested guidance be sought from CPALC as to whether this was the right course of action regarding finances. A discussion then took place on the sites identified and why the disused site at Mettle Hill in Meldreth had not been included. Mr Hallett advised that he had carried out some research on need which showed that the existing sites, both with and without planning permission, met the need. After further discussion it was proposed by Mr Hallett, seconded by Mr Clarke that Councillors would study the consultation documentation and make a response, listening to the action group and parishioner views. Councillors agreed. Mr Webb would also contact CPALC for their advice regarding the funds from the group being put through the Parish Council accounts. Mr White then proposed that subject to the agreement of CPALC, the action group funds be put through the Parish Council accounts.

A vote was taken with 4 votes in favour and 1 abstention.

06.AMENDED PLANNING APPLICATION

Mr M Sharp –Ashbridge Farm, Fen Road –amended application for change of use of agricultural buildings to Class B1

(S/0302/09/F)

Amended site plan and visibility splays.

Councillors agreed that the original objection still remained as there were still concerns over the impact of traffic on North End and the village as a whole. The Clerk had advised the District Council of this on the 9th July 2009.

RESULTS OF PLANNING APPLICATIONS

None had been received.

07. GYPSY AND TRAVELLER SITE CONSULTATION

Discussions on this issue took place under Item 05. It was agreed that Mr Hallett would attend a Planning Parish Forum Meeting on the 30th July 2009, representing the Parish Council with Mr Penny. The consultation, which would be running until the 9th October 2009, would be an agenda item again at the next meeting for an update on the position.

08.OTHER

There was no other business.

The meeting closed at 8.30pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 4th August 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr White, Mr Pidgeon, Mr Bunton, Mr Geraghty, Mr Dickerson, Mrs Falcini, Mr Robinson, Mr Hallett, Mr Crow, Mr Webb, Mr Clarke, Mr Sagers
 County Cllr Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public:13

01. APOLOGIES FOR ABSENCE

All Councillors in attendance.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

All Councillors declared an interest in Item 07.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Wednesday 15th July 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Mr Crow asked for an update. Mr Cathcart again confirmed that he had spoken to Mr Sexton who was aware that he had to arrange a meeting with Councillors through the Clerk.

RED LION SIGN –There was no further update.

GYPSY AND TRAVELLER MEETINGS –Mr Hallett advised that he had attended meetings on the 23rd and 30th July 2009. He had prepared notes from the meetings and e-mailed them to Councillors with hard copies for non e-mail Councillors.

05.OPEN FORUM

The meeting was closed between 7.35pm and 7.50pm for public discussion.

Concerns were expressed over the proposed Spring Lane traveler site if more than the permitted caravans arrived. There was currently a case in Essex where there were 86 illegal pitches and the authorities were unable to move them on. It was advised that the site in Essex was an illegal site so it was therefore more difficult to evict them. On a legal site there would be a contract and if the conditions were broken eviction could take place.

Mr Penny, the Chairman of the Action Group stated that the village must concentrate their efforts on putting a representation together as to why the site would not be suitable. He added that he would like the whole District Council to debate this issue rather than just the Cabinet. There were a huge number of issues that needed to be debated. He was to meet the District Council Head of Planning who was very aware of the strong show of opposition to the site, at the recent village meetings.

Mr Robinson stated that there had been a clear trend over the past few years that there was a decline in the number of caravans. There was also evidence that the travelers would prefer not to be on a council owned site. He did not know why the District Council were looking for more sites.

Mrs Oliver concluded by saying that it was really important to keep to planning issues in the representation. She added that Mr Penny was running a superb campaign which was evidence based.

06. PLANNING APPLICATIONS

Ms D McGarrity -132 North End –Conservatory
 (S/0891/09/F)

*-No
objection*

MR D Chapman -37 High Street –Tree Work
 (C/11/40/009)

*-No
objection*

RESULTS OF PLANNING APPLICATIONS

Mr M Sharp Ashbridge Farm, Fen Road Change of use to Class B1

Permission Granted

(S/0302/09/F)

Mr & Mrs Svensson 11 Kefford Close Replacement doors

Permission Granted

(S/0548/09/F)

07. GYPSY AND TRAVELLER SITE CONSULTATION

Mr Hallett advised that the feedback from the website had shown that it was fairly definite that the village was opposed to the site. There were one or two people with other views but they were in the minority. He circulated copies of the statistics. Based on this he proposed that the Parish Council support the working group. This was seconded by Mr Webb and agreed by all Councillors. Mr Hallett then recommended that the Parish Council should cover the £75.00 hire cost of the hall for the village meeting, and also contribute £100 towards the cost of the planning consultant. As this committee did not have the authority to agree funding, this would go forward to the Finance and General Purposes committee meeting. Mr White added that Mr Penny should be asked that if there were any items of expenditure which were causing problems for the working group to let the Parish Council know.

08. OTHER

A planning meeting would be held on Wednesday 12th August 2009.

The meeting closed at 8.05pm

Chairman _____

Date _____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Wednesday 12th August 2009
at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mr Hallett, Mr White, Mr Clarke, Mr Geraghty, Mr Bunton,
Mr Crow, Mr Robinson

MEMBERS OF THE PUBLIC: 1

1.APOLOGIES FOR ABSENCE

Mr Pidgeon

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Bunton and Mrs Pidgeon declared an interest in the planning application.

3.PLANNING APPLICATIONS

Partnerships in Care –Kneesworth House, Old North Road –Erection of 3 secure wards, reception and visitor centre, landscaping, fencing and 34 new parking spaces (S/0954/09/F)

-Objection

Councillors felt that more information was needed on the development which was a lot larger than the last agreed plan. Mr Crow expressed his concern over a recent press report about a person that had escaped and there had been delays in his recapture. A vote was then taken that the application should be refused on size of the expansion and security concerns. 5 Councillors in favour with one abstention. The Clerk was asked to arrange for a representative from Kneesworth House to attend a meeting to discuss the plans.

4. OTHER

GYPSY AND TRAVELLER CONSULTATIONS- A letter had been received from Andrew Lansley MP, concerned about the proposal to increase the number of pitches in South Cambridgeshire. He enclosed a copy of a letter that he had written to the Secretary of State for community issues and Local Government. Mr Lansley advised that he had been contacted by a Bassingbourn resident concerned about the proposed site in Spring Lane. He asked the view of the Parish Council on the proposal and welcomed the opportunity of attending a Parish Council meeting to enable him to respond to the consultation on behalf of the constituents.

Councillors agreed that the Clerk should invite Mr Lansley to a planning meeting on either the scheduled meeting date of 1st September or the 2nd September 2009. Due to the expected attendance at that meeting, the Finance and General Purposes committee meeting would take place either the day before or day after, depending on Mr Lansley's availability.

-Clerk

COMBERTON PARISH COUNCIL - A letter had been received seeking support in requesting that the present system of the District Council Chairman's delegation procedure should be change or abolished. This procedure made decisions behind closed doors with three or four people present and no observers. Parish Council's were not directly represented. Comberton Parish Council did not agree that the system satisfied any reasonable interpretation of the South Cambridgeshire Corporate Objectives. Councillors agreed that support would be given. Mr Hallett agreed to draft a letter to the District Council which would be copied to District Councillors Cathcart and McCraith.

-Mr Hallett

The meeting closed at 7.50pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Wednesday 2nd September 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr White, Mr Pidgeon, Mr Bunton, Mr Robinson, Mr Hallett, District Cllr Cathcart, District Cllr McCraith, County Cllr Mrs Oliver
 Members of Public:7

01. APOLOGIES FOR ABSENCE

Mrs Falcini, Mr Clarke

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

All Councillors declared an interest in Item 03. Mrs Pidgeon declared an interest in Item 07.

03. GYPSY AND TRAVELLER SITE CONSULTATION (MR ANDREW LANSLEY MP)

The Chairman welcomed Mr Lansley to the meeting and invited him to speak. He stated that he wanted to know the view the Parish Council had taken on the proposal for the additional pitches, especially the proposed site in Spring Lane. He outlined the District Council requirement and questioned that they were being instructed to go to a level beyond the demonstrated need. Mr Lansley gave his personal opinion and stated that it had to be proved that the proposed site was in the right place and the right process was being followed. He added that the Local Authority should have a regard to need and environmental constraints. A discussion then took place with parishioners and Councillors over timescales and the possibility of a change of Government.

Mr Hallett, Chairman of the Finance and General Purposes Committee, explained the Parish Council position to date explaining that the feeling of the village had been explored, with the vast majority against the proposal. At the Parish Council meeting on the 22nd September 2009, Councillors would discuss the information gathered by the 'Action Group' and their objections would be paralleled.

Mrs Oliver stated that the site was owned by the County Council and worked by a tenant farmer. She stressed that the County Council did not offer the land. South Cambridgeshire District Council had access to the County Council land portfolio.

Mr Penny, the Action Group Chairman, asked how best to use all the support shown within the context of the consultation exercise and the restricted form that had to be used. Mrs Oliver suggested that the group should make sure the District Council portfolio holder was kept informed. Other District Councillors could also be lobbied and kept up to date. Mr Lansley added that the District Council did not legally have to consider representations but if the balance of opinion was completely ignored it would be open for challenge.

The Chairman thanked Mr Lansley for attending the meeting.

04. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Wednesday 4th and Wednesday 12th August 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

05. MATTERS ARISING

DISTRICT COUNCIL CHAIRMAN'S DELEGATION –Mr Hallett advised that he had drafted a letter to the Planning Portfolio holder, which the Clerk confirmed had been sent and copied to the planning committee.

06.OPEN FORUM

The meeting was closed between 8.00pm and 8.20pm for public discussion.

07. KNEESWORTH HOUSE PLANNING APPLICATION (S/0954/09/F)

The Clerk read a letter from the District Council Planning Officer, Mr Sexton, regarding the recommendation of refusal for the recent application. M Sexton stated that in 2006 planning permission was granted for a similar proposal but the consent had not been implemented. He asked if Councillors could elaborate on the objections this time.

Mr Bidwell and Mr Lister, representatives from Kneesworth House, were invited to address the meeting.

Mr Bidwell advised that the recent planning application, for which the Parish Council recommended refusal, was basically a renewal. There was no increase to the size as the footprint was the same as for the permission granted in 2006. The hospital were looking to close an existing unit and services needed to be moved to accommodate modern requirements. Mr Bidwell stated that there would not be a significant increase in traffic as, since 2006, the Head Office had now been moved to Boreham Wood. Mr Robinson advised that Kneesworth House website did not include any information about treatments at the hospital. He also questioned levels of security. Mr Bidwell advised that number of beds would increase from 148 to 168 and the level of security increased. The vast majority of patients were retained under the Mental Health Act for different reasons. They were governed by bodies with very strict standards. Mr Penny advised that he chaired the hospital Review Panel and it was interesting to see the patients and the process. He added that there was a wide spectrum of patients and a great degree of care taken with their treatment. Mr Bidwell stressed that the hospital was not a high security hospital. A discussion then took place on the village liaison group who were kept up to date on plans for the hospital. It was intended that information from Kneesworth House would be relayed back to the Parish Council through committee members. Mr White stated that this was not happening, the liaison committee was not working as it should. Mr Bidwell concluded his report by inviting Councillors to look around the hospital to see the arrangements in place. He asked anyone interested to contact the Clerk who would arrange with him.

The Chairman thanked Mr Bidwell and Mr Lister for their helpful discussions.

When the meeting re-opened, Councillors agreed that a reply should be sent to the District Council advising that discussions had taken place with representatives of Kneesworth House Hospital, and as a result the Parish Council would like to withdraw the objection to the planning application and recommend approval. Clerk to arrange. *-Clerk*

08. 37 HIGH STREET-FUTURE PLANNING APPLICATION

Mr Chapman, the owner of the above property, had asked to speak to Councillors about his proposed planning application. He had advised the Clerk that he would not be available for this meeting, after the agenda had been published. This would be an agenda item again at the next planning meeting on the 22nd September 2009.

09. PLANNING APPLICATIONS

Reserve Forces and Cadet Association-Bassingbourn Barracks, Old North Road –Erection of a lecture room building with link (S/1130/09/F)

-No objection

Mr Plock -10 High Street –Tree Work

-No objection

No objection with the proviso the residents of the neighbouring properties were satisfied with the proposals.

RESULTS OF PLANNING APPLICATIONS

There were no results notified.

10. OTHER

GYPSY AND TRAVELLER CONSULTATION –Mr Cathcart suggested that the Chairman contact the Chairman of Cottenham Parish Council, who were challenging the legality of the document. He would pass on the contact details. *-Mr Cathcart*

WELLHEAD –Mrs Oliver advised that County Farms had advised that there was now only one site of five acres available. They were awaiting valuation.

The meeting closed at 8.45pm

Chairman _____

Date _____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 22nd September 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr White, Mr Pidgeon, Mr Robinson, Mr Hallett, Mr Siggers, Mr Clarke, Mr Crow
 District Cllr Cathcart, District Cllr McCraith, County Cllr Mrs Oliver
 Members of Public: 7

01. APOLOGIES FOR ABSENCE

Mrs Falcini, Mr Dickerson, Mr Bunton

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

All Councillors declared an interest in Item 07.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meetings held on Wednesday 2nd September 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

KNEESWORTH HOUSE –The Clerk advised that she had been contacted by the Chairman of Kneesworth House Liaison Group, Alan Bond, advising that there was a vacancy on the group and suggesting a Parish Councillor might be interested. Mr Bond had asked to attend a meeting to discuss this. It was agreed the Clerk invite Mr Bond to the meeting on the 6th October 2009.

05.OPEN FORUM

There were no comments.

06. PLANNING APPLICATIONS

Mr Wright -8 South End – Tree Work

Mrs H Rees -33 South End –Tree Work

With the proviso that the main Beech trees are retained.

*-No
objection
-No
objection*

RESULTS OF PLANNING APPLICATIONS

Mr D McGarrity 132 North End
 (S/0891/09/F)

Conseatory

Permission Granted

07. GYPSY AND TRAVELLER SITE CONSULTATION

Mr White reported that the Chairman of Cottenham Parish Council had been contacted as suggested at the last meeting. It was decided that it would not be sensible to combine representations as Cottenham's emphasis was different. The Chairman would though keep dialogue open.

Mr Hallett then advised that this would be the last meeting before the consultation ended so a response from the Parish Council must be decided. He was aware that Mr Penny, the Action Group Chairman, now had the report from the Planning Consultant and he had indicated that he would attend this meeting.

This item was closed and reopened at 9.40pm following the Parish Council meeting.

08. 37 HIGH STREET-FUTURE PLANNING APPLICATION

Mr Chapman, the owner of the property, presented his proposed plans to the Parish Council for information. The planning application would follow through the District Council for consultation.

09.OTHER

BRAXTED HOMES –THE CEDARS AND ORCHARD 26 SOUTH END (S/2104/08.CAC &S/2101/08/F) –Notice of an appeal had been received from the District Council. This would commence on the 29th September 2009.

The meeting closed at 8.00pm and re-opened at 9.40pm

GYPSY AND TRAVELLER CONSULTATION –Mr Penny advised that the Action Group were writing their representations at the present time, working towards the closing date of the 6th October. After discussion it was proposed by Mr Hallett, seconded by Mr White that the representation by the Parish Council contain the following points:

1. Not all the selection criteria (e.g. transport, employment) have been properly applied
2. Impact on recreational activity
3. Insufficient weight on sustainability
4. Failure to make sufficient cost assessment
5. History and risk of flooding
6. Loss of high grade agricultural land
7. Access through residential road containing sheltered housing
8. Inadequate access for emergency vehicles
9. Increased traffic
10. Character of Spring Lane

All Councillors in agreement. Mr Hallett agreed to prepare a draft for circulation to Councillors, District and County Councillors and the Action Group.

Mr White expressed his thanks to Mr Penny and the Action Group for their work.

The meeting closed at 10.05pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 6th October 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr White, Mr Bunton, Mr Dickerson, Mrs Falcini, Mr Robinson, Mr Hallett, Mr Clarke, Mr Sagers,
 County Cllr Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public: 2

01. APOLOGIES FOR ABSENCE

Mr Crow, Mr Webb, Mr Pidgeon, County Cllr Mrs Oliver

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

Mr Hallett and Mr Bunton declared an interest in item 06.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 22nd September 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

GYPSY AND TRAVELLER CONSULTATION –Mr Hallett confirmed that he had prepared the Parish Council consultation response containing ten points in five representations. They had been signed by the Clerk and he would hand deliver them to the District Council offices. Mr White thanked Mr Hallett for the enormous amount of work he had put into this.

Mr Cathcart then advised that as Chairman of the Affordable Housing Working Group he would like to submit a representation relating to the rules for the use of exception sites. This was agreed.

Mr White then advised that the strategy document needed to be responded to by the 20th October 2009. Mr Hallett added that he was wary as the document included the same set of assumptions as in the Local Development Framework. After further discussion it was agreed that as there was not a scheduled Parish Council meeting before the 20th October, the actions would be delegated to Mr Hallett and Mr White who would liaise a response with the village action group.

-Mr Hallett & Mr White

WIRELESS STATION –Mr Cathcart again confirmed that he had urged a meeting with the District Council Planning Officer, Paul Sexton, who had said he would arrange through the Clerk.

05. OPEN FORUM

The meeting was closed between 7.50pm and 8.00pm for public discussion.

PLANNING PRESENTATION –A parishioner expressed his concerns that the minutes from the last planning meeting, held on the 22nd September, were not yet published on the village website. The Clerk advised that the minutes had been agreed at this meeting under Item 3. It was agreed that in future the Clerk would put the draft minutes from all meetings on the website within two weeks.

PUBLIC REPRESENTATIONS –The parishioner then advised that he felt an application for tree work, discussed by the Parish Council on the 4th August 2009, had been rushed through with the Parish Council making no comment. He would have liked to have commented but the meeting closed before he could do so. Councillors were reminded that the application contained recommendations made by the District Council Tree Officer, who also made the final decision about the work. The parishioner was asked in future to make his representations during the Open Forum part of the meeting.

06. PLANNING APPLICATIONS

Bassingbourn Village College –Erection of building to replace existing temporary accommodation (S/0129/09/CC)

The Parish Council agreed that they would like to see an enhanced (as wide as possible) pathway on the north side, instead of the proposed screen planting to provide for pedestrian and cyclist access to the Village College and Primary School. This path way could also

*-No
objection*

usefully continue around to the south-west side of the new development (between the new development) and the primary school hall. This would again improve access.

Also the safer routes to school group have asked that, whilst the site is being re-developed, the creation of a diagonal path from the building towards the primary school (along the new parking area internal access road) would be tremendously helpful. This would join the new path in the proposed re-development to the existing (newly installed) path along the internal park access road. The Parish Council fully support this request.

Mr F Dewey -35 Brook Road –Tree Work
(C/11/40/009)

*-No
objection*

RESULTS OF PLANNING APPLICATIONS

None had been received.

08.OTHER

THE CEDARS APPEAL –Mr Clarke asked the District Councillors whether the outcome of the appeal was known. Mr Cathcart confirmed that the result would not be made public until approximately 4-5 weeks after it was held. He added that there had been a meeting with residents beforehand and he thought that the best case had been made by the Appeals Officer.

The meeting closed at 8.35pm

Chairman_____

Date_____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING COMMITTEE MEETING
Minutes of Meeting held on Tuesday 27th October 2009
at The Chapel Room, South End- 7.20pm.**

PRESENT: Mr Hallett (Chairman), Mrs Pidgeon, Mr White, Mr Crow, Mr Robinson, Mr Saggars,
Mrs Falcini, Mr Webb

MEMBERS OF THE PUBLIC: 2

As Mrs Pidgeon had lost her voice, Mr Hallett Chaired the meeting.

1.APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Clarke

2. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no interests declared.

3.PLANNING APPLICATIONS

Mr D Cann -27 Walnut Tree Close –Retrospective Conservatory
(S/1093/09/F)

*-No
Objection*

Mr & Mrs Dow -33 Mill Lane –Installation of 2 solar panels on roof slope
(S/1169/09/F)

*-No
Objection*

Mr & Mrs Dow -33 Mill Lane –Replace Ground Floor Window, reinstate internal door and plaster to
stud wall
(S/1168/09/F)

*-No
Objection*

Mr S Brooker –Brookside, 3 Playles Yard –Tree Work

Further information needed on why the applicant wanted the tree work to take place. Will be
considered again at the meeting on the 3rd November 2009.

Mrs J Taylor –Radford House, 94 North End –Tree Work

*-No
Objection*

4. OTHER

TREE HOUSE, MILL LANE –Mr Crow expressed his concerns over a large tree house built in a
garden. It was out of proportion. He asked that the planning officer look at it to see whether it needed
planning consent and whether any damage was being caused to the tree. Mr Saggars stated that he
believed the tree was dead. The structure stood on stilts around the tree. Mr Cathcart was asked again
about guidance for the Parish Council relating to permitted development rights. He reminded
Councillors that when he requested information from the planners previously, the document relating to
this was huge. Mr Cathcart then agreed to ask the planners for a précis to help Councillors with their
decisions regarding planning applications. He would also ask the planning officer to look at the tree
house to see whether any permissions were needed. *-Mr Cathcart*

WIRELESS STATION –Mr Crow again urged a meeting with the planning officer, Mr Sexton. Mr
Cathcart stated that the volume of work in the planning office should have reduced with the recession,
so there should be more time for meetings.

The meeting closed at 7.45pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 3rd November 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mr White (Chairman), Mr Bunton, Mrs Falcini, Mr Robinson, Mr Hallett, Mr Clarke,
 Mr Crow
 County Cllr Oliver, District Cllr Cathcart, District Cllr McCraith
 Members of Public: 3

In the absence of Mrs Pidgeon, Mr White chaired the meeting.

01. APOLOGIES FOR ABSENCE

Mr Webb, Mr Pidgeon, Mrs Pidgeon.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 6th October 2009, copies previously distributed, were agreed a true record and signed by the Chairman. Minutes of the Planning Meeting held on Tuesday 27th October 2009, copies previously distributed, were agreed a true record and signed by the Chairman following the addition of District Council Cathcart under Present.

04. MATTERS ARISING

WIRELESS STATION –Ongoing.

TREE HOUSE NORTH END –Mr Cathcart advised that he had spoken to the planners who would arrange for someone to look at the site. The feeling was that the tree house would be allowed under permitted development rights. A lenient approach was often taken as tree houses were mostly built for children. Mr Crow expressed his concern over some cases where sheds were refused. He felt that it was ridiculous that a structure of this size could be erected.

05.OPEN FORUM

There were no items raised.

06. PLANNING APPLICATIONS

Mr & Mrs Priest -3 Willmott Road –Rear floor extension
 (S/1484/09/F)

*-No
objection*

Ashwell and Bassingbourn Surgeries -35 Spring Lane –Extensions to existing surgery
 (S/1365/09/F)

*-No
objection*

Mr S Brooker -3 Playles Yard –Tree Work

Mr Crow expressed concerns over plans to cut back willows which might be young (planted when the development took place). He would look at the trees and advise the Clerk of the outcome.

–Mr Crow

Mrs M Griffiths –Bassingbourn Mill –Tree Work

*-No
objection*

Mr R Ford -51 South End –Tree Work

The application appeared to indicate that the resident of number 49 South End wanted to cut back the tree from number 51. It was stated that agreement should be reached between the neighbours as to what work was required, before the Parish Council were consulted. Clerk to advise the District Council Tree Officer.

RESULTS OF PLANNING APPLICATIONS

Reserve Forces & Cadets	Bassingbourn Barracks	Erection of Lecture Room	Permission Granted
(S/1130/09/F)			

08.OTHER

THE CEDARS APPEAL –Notification had been received from The Planning Inspectorate that the appeals for planning applications S/2101/08/F and S/2104/08/F had been dismissed.

The meeting closed at 8.00pm

Chairman_____

Date_____

Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 17th November 2009
at The Chapel Room, South End- 7.30pm.

PRESENT: Mrs Pidgeon (Chairman), Mr Bunton, Mrs Falcini, Mr Robinson, Mr Hallett, Mr Clarke, Mr Crow, Mr White, Mr Webb, Mr Dickerson
 District Cllr McCraith
 Members of Public: 3

01. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Sagers, District Cllr Cathcart, County Cllr Oliver.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 3rd November 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Ongoing.

TREE HOUSE NORTH END –Mr Robinson advised that he had tried to find the tree house without success. Mr Crow confirmed that it was on the left of Mill Lane.

05. OPEN FORUM

The meeting was closed between 7.40pm and 7.50pm for public discussion.

MEETING WITH THE DISTRICT COUNCIL CABINET –Mr Penny, Chairman of Bassingbourn Action Group, expressed concerns over the latest developments relating to the travelers at the illegal site in Billericay being moved on. He was concerned that the travelers would target the proposed and rejected sites to relocate. He was also concerned over the affordable housing site on The Causeway which was particularly vulnerable in its present state. He urged the Parish Councillors attending the cabinet meeting, on the 25th October 2009, to ask what the District Council were doing to monitor the traveler movements across the district. Mr Penny also stated that the District Councillors and officers spent time at the proposed Spring Lane site during the recent consultation. The site at that time had the ability to be screened from the countryside but this was not as effective during winter months. He asked that the officers visit the site again to look.

Mr Hallett confirmed that he would be attending the meeting with Mr Robinson and had already asked for the gypsy and traveler issue to be added to the draft agenda. A suggestion was made that to pre-empt any illegal activity on the sites, orders should be put on them. Mr Robinson also suggested the landowners install a physical barrier.

All Councillors were in agreement with Mr Penny that the subject must be kept alive with the District Council.

06. PLANNING APPLICATIONS

Mr A Infanti –Turnpike Nurseries, Old North Road –Change of use from residential annex to self contained holiday letting unit (S/1577/09/F)

-No objection

RESULTS OF PLANNING APPLICATIONS

Mr & Mrs Dow (S/1168/09/LB)	33 Mill Lane	Internal refurbishment	Permission Granted
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07. OTHER

AFFORDABLE HOUSING –Mr Hallett advised that work had stopped on the building works as the footings were in the wrong place. Mr Robinson confirmed that he had spoken to the planning officer, Paul Sexton, who had advised that the drawings were correct but did not match with the GPS co-coordinator. It had now been agreed to carry on from the original position.

The meeting closed at 8.00pm

Chairman_____

Date_____

**Bassingbourn-cum-Kneesworth Parish Council
PLANNING MEETING
Minutes of Meeting held on Tuesday 1st December 2009
at The Chapel Room, South End- 7.30pm.**

PRESENT: Mrs Pidgeon (Chairman), Mrs Falcini, Mr Robinson, Mr Hallett, Mr Clarke, Mr Crow,
Mr White, Mr Webb, Mr Sagers
County Cllr Mrs Oliver
Members of Public: 2

01. APOLOGIES FOR ABSENCE

Mr Pidgeon, Mr Dickerson, Mr Bunton, District Cllr Cathcart, District Cllr McCraith.

02. DECLARATIONS OF INTERESTS RELATING TO ITEMS ON THE AGENDA

There were no declarations made.

03. MINUTES OF THE LAST MEETING

Minutes of the Planning Meeting held on Tuesday 17th November 2009, copies previously distributed, were agreed a true record and signed by the Chairman.

04. MATTERS ARISING

WIRELESS STATION –Ongoing.

05.OPEN FORUM

There were no matters raised.

06. PLANNING APPLICATIONS

Mr P Webb -15 High Street –Extension (to extend the time limit for implementation)
S/1566/09/F

*-No
objection*

Mrs Plock -10 High Street –Tree Work

*-No
objection*

07. OTHER

BASSINGBOURN VILLAGE COLLEGE (Childrens Centre) –A revised plan had been submitted. Councillors amended a plan to show the joining of paths. If this was not possible a request to maximize the path distance as it was still very small. Councillors also asked to know why there was a hedge along the side of the building. Mrs Falcini and Mr Webb agreed to raise these points at the Village College Liaison meeting. Clerk to reply.

-Clerk

The meeting closed at 7.45pm

Chairman_____

Date_____